DRONE USAGE POLICY

Introduction

Jones Bros Ruthin (Civil Engineering) Co Ltd recognises the increasing use and benefits of drone technology in construction and engineering. This policy ensures the safe, legal, and insured use of drones on all company projects and premises in compliance with the United Kingdom Civil Aviation Authority (CAA) regulations and the Air Navigation Order 2016.

General Rules on Drone Use

- All drones operated on behalf of or in connection with Jones Bros must display the company's Operator ID and be insured under the company's drone insurance policy.
- Only drones owned, registered, and approved for use by Jones Bros Ruthin (Civil Engineering) Co Ltd are permitted for internal operations.
- Any individual operating a drone must hold the necessary CAA qualifications for the category of area in which the drone is being flown. No drones are to be flown in 'Certified' areas.
- Drones must be operated in accordance with CAP 722: *Unmanned Aircraft System Operations in UK Airspace – Guidance*, including all subsequent updates.

Third Party Drone Providers

Where Jones Bros engages an external UAV contractor or service provider:

- Providers must present proof of:
  - Operator ID, displayed on any drone being used
  - Relevant training and flyer credentials
  - Valid drone-specific public liability insurance and SSIP certification
  - Risk assessments and method statements, approved prior to flight
- All external providers must operate strictly within project-specific safety, security, and privacy requirements.

Operational Requirements

- All drone flights must be pre-planned and authorised by the project or site manager.
- Inspections and maintenance must be carried out in accordance with the manufacturer's recommendations.
- Risk assessments must be completed in line with CAP2320 and available for review prior to any flight.
- No flights are permitted in 'Certified' category areas. All restrictions for 'Open A1 & A3', 'Open A2', and 'Specific' category operations must be strictly followed.
- Privacy, data protection (UK GDPR), and local authority restrictions must be observed during any filming or image capture.
- All rules and company procedures must be observed at all times.

Incident Reporting

Any incident, near miss, or safety concern related to drone operation must be reported immediately in accordance with the Jones Bros incident reporting procedure.

Review

This policy will be reviewed annually or earlier if there are changes to drone legislation or operational practice. Any updates will be communicated to all relevant personnel and departments.



Hefin Lloyd-Davies
Director
November 2025